WHERE THE FOREST MEETS THE PRAIRIE

Todd County

MINNESOTA • EST. 1855

BOARD OF COMMISSIONERS

Work Session Agenda

Tuesday, November 17, 2026

10:00 AM

or immediately following the regular board meeting

Meeting to be held in the County Board Room
at the Historic Courthouse, 215 1st Ave S, Long Prairie, MN.

MEETING WILL BE LIVE-STREAMED AT: HTTPS://WWW.TODDCOUNTYMN.GOV

Agenda Item #		***Agenda Time:***
1	**After the fact fees policy** ***Adam Ossefoort, SWCD Division Director***	10:00
2	**The Possibility of a Todd County Drug Court** ***Judge Hovis***	10:05

Commissioners may be in the Commissioner's Board Room prior to the board meeting proceedings.
The County Board will open the meeting at the posted time and reserves the right to alter the agenda schedule for business needs.

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A RESOLUTION ESTABLISHING A POLICY ON PLANNING AND ZONING AFTER THE FACT PERMIT FEES

WHEREAS, the Todd County Planning and Zoning Ordinances establishes the requirements for land use permitting in Todd County, and;

WHEREAS, the County establishes a fee schedule on an annual bases, and;

WHEREAS, the application fees identified in the fee schedule are based on the general cost of staff time to process an application, and;

WHEREAS, staff time increases when violations occur as a result of establishing land uses without proper permitting.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners establishes the following process as a formal policy of how After-the-Fact Fees shall be applied.

1. After-the-fact applications for Conditional Use Permits and Variances shall be paid at twice the normal application fee.
2. All other application types shall be paid at two times the normal application fee plus the original fee if applied for after the first violation notice.
3. If the permit is not applied for after the first notice, a second violation notice will be sent. Application fees shall increase to three times the normal application fee plus the original fee.
4. If the permit is still not applied for after the second notice, the case shall be forwarded to the Todd County Attorney's Office for violation enforcement.